



# Design-Build Institute of America Florida Region Design-Build Awards

Call for Entries – Due August 18, 2017

## Overview

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The Design-Build Institute of America (DBIA) Florida Region invites project team members to submit successful design-build project(s) for the 2017 Florida Region Design-Build Project Awards competition. Completed entries and entry fee payments must arrive at the DBIA Florida Region no later than August 18, 2017.

The acceptance of single-entity risk is the defining feature of design-build project delivery, and winning submissions must be carried out under a DBIA or other single-responsibility contract. Only projects completed on time, on budget and without litigation will be considered for an award. Projects are honored for design and construction that meets or exceeds owner expectations.

To be considered for a DBIA Florida Region Project Award, projects must demonstrate successful application of design-build best practices as defined by the DBIA Design-Build Manual of Practice. These include: early integration of key team members during the proposal process via a proposal charrette or other collaborative outreach effort and close coordination between design and construction team members from the design development stage through final construction.

A panel of judges of impartial experts drawn from the DBIA region membership, project owners, and the industry in general will judge the submissions. The panel of judges determine the winner of the Florida Regional Design-Build Award, if any, in each category. At the discretion of the judges, additional awards may be presented to submissions in each of the categories. The panel of judges may choose not to name a winner for any specific category/award based upon submissions. The Best Overall project will be chosen by the panel of judges from the pool of highest-scoring projects from all categories.

DBIA and DBIA Florida Region reserve the right to publish any and all entry materials submitted or any part thereof without compensation. This includes photographs and names of any and all entrants and projects submitted to the awards competition. DBIA shall not be responsible for returning submitted award candidate submissions.

Awards will be presented during the 2017 DBIA Florida Region Annual Conference in Orlando, FL on October 12-13, 2017. Please provide contact information for one to three design-build team members who will accept the single award on the team's behalf at the award ceremony. This award will be engraved with the project name, category and team name. Additional awards specifying the owner, engineer, architect or other team members may be purchased after the award ceremony through DBIA Florida Region.

## Eligibility

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To be eligible for an award, projects must have been completed and owner-occupied after **March 31, 2014**. In addition, projects must be located in Florida. All submissions must be submitted in one of the 12 categories. You may resubmit a project that did not win previously. However, projects may not be submitted more than twice in a single category. Again, projects must be delivered under a single-source contract between the owner/user and the design-builder or the design-build team that was considered "at risk" for both cost and schedule. Eligibility is **not based** on the use of a DBIA contract document; any single-source contracted project meets this criterion. At the discretion of the judges, the project may be moved to a different category.

## THE 2017 DBIA NATIONAL AWARD CATEGORIES

Project awards may be presented in the following categories:

### Aviation

- airfields
- runways
- hangars

### Civic/Assembly

- theaters
- convention centers
- stadiums

### Commercial

- retail
- mixed-use
- multi-family

### Educational Facilities

- schools K-12
- dormitories
- classroom buildings
- training facilities of all kinds
- sports facilities, secondary and post-secondary

### Federal, State, County, Municipal

- prisons
- courthouses
- government buildings

### Healthcare Facilities

- hospitals
- clinics
- treatment centers, etc.

### Industrial/Process/Research Facilities

- factories or laboratories
- production and processing facilities, etc.

### Office Buildings

- public or private

### Rehabilitation/Renovation/Restoration

Existing facilities that are modified, improved or restored using the design-build delivery method, including historic restorations, interior design and build-out, etc.

### Transportation - Roadways

- roads
- highways

### Transportation - Structures

- bridges
- tunnels

### Water/Wastewater

- water treatment, storage, and distribution facilities
- wastewater collection, treatment, and reuse facilities
- biosolids/residuals treatment facilities

## Best Overall Project

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The judges will present a “Best Overall” project award to one entry. All submissions that receive a top award in one of the above categories will automatically be eligible to participate in the Best Overall competition. It is at the discretion of the judges to decide which project(s) receive final consideration.

## Entry Requirements

All entries and payments must arrive no later than August 18, 2017. All entries must be completed in accordance with the entry and submission requirements delineated below in order to be considered by the panel of judges. Please follow all directions carefully. Entries must include a non-refundable entry fee check made payable to Design-Build Institute of America based on the following fee structure:

DBIA Member Entry	
First Project Submission	\$225.00
Subsequent Project Entries	\$200.00
Non-DBIA Member Entry	
First Project Submission	\$275.00
Subsequent Project Entries	\$250.00

\*To receive the DBIA Member rate, you must be an Industry Partner (organizational member). Individual Memberships do not qualify your firm for the member rate. Contact Michelle Johnson at [membership@dbia.org](mailto:membership@dbia.org) to become an Industry Partner.

Payment MUST accompany entries which are to be sealed and shipped to:

**DESIGN-BUILD INSTITUTE OF AMERICA – FLORIDA REGION**

Karen Wallace, Executive Director  
PO Box 781172  
Orlando, Florida 32828-1172

**If shipping Federal Express or UPS, send to:**

Karen Wallace  
1524 Anna Catherine Drive  
Orlando, Florida 32828

## Submission Requirements

The design-build entity should be involved in the preparation of the submission. All entries must be received by August 18, 2017. Please answer all questions completely and submit THREE bound (spiral, notebook, etc. - no binder clips) hard copies (no over-sized copies), which clearly state the submitter's team name and project name on the front cover. Responses to the "Information to be included in the Submission" section must be in the same order as the cover page and provided checklist.

Visual aids supporting a project submission, such as designs or working drawings, must be legible in reduced form measuring 8.5" x 11" or 11" x 17" (folded) and included in the submission. Submissions must include seven to 10 high-resolution (300dpi) files of project photos, with the stipulation for building projects that there be at least one interior and one exterior photo. Submissions must also include TWO digitized copies of the photos on a separate CD/flash drive for use in presentations during the Awards Banquet.

In addition to highlighting the technical achievements and aesthetic concerns of the project, submitters are encouraged to provide photos that also capture the impact of the project on the surrounding community. When possible, please include photos that show the end user/client using the facility.

## Questions

**Karen Wallace, Executive Director**

DBIA Florida Region  
(407) 563-1410  
[kwallace@fldbia.org](mailto:kwallace@fldbia.org)

## Submission Checklist and Waiver

- COVER PAGE** – The submitter is asked to provide a single page, entitled, “2017 Design-Build Awards Competition” with the following detailed information about the project and team members:
  - Project Name (as it will appear on award and award materials if selected as the winner)
  - Project Team Name (as it will appear on award and award materials if selected as the winner)
  - Project Location
  - Submitters Firm Name and Key Contact Information
  - Marketing/PR Key Contact Information
  - Primary Contact Information
  - Client/Owner Key Contact Information
  - Consultant Key Contact Information
  - Contractor Key Contact Information
  - Architect(s) Key Contact Information
  - Specialty Contractor(s) Key Contact Information
  - Specialty Consultant(s) Key Contact Information
- LETTER FROM THE OWNER** – No more than 500 words, detailing their satisfaction with the project and any elements with which they were especially pleased.
- ORGANIZATIONAL CHART** – showing the design-build team’s structure and contractual relationships.
- PROJECT DESCRIPTION** (cumulatively 100 points) – addressing each of the following :

### **A. Project Overview (5 points)**

1. The submitter will need to provide a narrative description of your project that addresses, at a minimum, the following three elements: (1) Scope of work; (2) Project challenges and goals and how they were met by the team; and (3) Additional value to the owner over and above what was included in the contract. (4) Provide a brief statement of the challenge directly addressed. (1,000 words)
2. Be prepared to briefly describe why the owner chose design-build project delivery for this project. This description may be used in DBIA press releases and marketing materials. (100 words)
3. If your project/team is selected as an award recipient, a short description of the project may appear on the DBIA website, in press releases and at the DBIA Florida Region Annual Awards program. Please provide your preferred description in 100 words or less. Feel free to use some of the same language from your answers to Questions 1 and 2 above. Consider this your “elevator speech” describing to the general public why this project stands out above all the rest. (DBIA reserves the right to edit this description for its publications.) (100 words)

### **B. Safety Overview (5 points)**

1. The following safety information is required:
  - Total Hours Worked on Project
  - Duration of Construction (in months)
  - Fatalities
  - Cases with Days Away from Work
  - Cases with Job Transfer or Restriction
  - Other Recordable Cases
2. The submitter will need to describe your safety program, including any regular safety meetings held, innovative elements, special incentives, etc. For example, is this your standard safety program or was it developed specifically for this project? (500 words)
3. Explain what design features were incorporated into the project to improve safety, either from an operations or end-user perspective (if applicable). (200 words)

### B. Design-Build Process (25 points)

In this section, we evaluate the design-build delivery process from development to procurement to execution, judging how the approach influenced project results. The submitter will need to demonstrate how the owner was able to take full advantage of the benefits that are inherent in the design-build process, including the use and understanding of fair and clear contracts. The submitter will need to highlight unique features of the design-build process in reference to the project being entered and explain how successful cost and schedule execution was possible through relationships, transparency and team integration. It is important to show the project team had a command of the design-build process and achieved success directly through the ability of the team to collaborate.

#### 1. Source Selection and Contracting Approach

A. Submitters will need to indicate all that apply.

Owner's evaluation factors:

- Completion Schedule
- Construction Cost
- Energy Conservation
- Environmental Sustainability
- Price
- Financial Capacity
- Image/Character of Design
- Management Plan
- Operation & Maintenance Cost
- Past Performance
- Quality of Materials/Systems
- Technical Solution
- Other

B. Submitters must identify the method the owner used in the RFQ/RFP process to communicate their requirements (performance standards? prescriptive? functional? combination?). (100 words)

C. Submitters must identify the source of the contract language (50 words):

- DBIA Standard Contract Form
- Consensus Docs Contract Form
- EJCDC Contract Form
- AIA Contract Form
- Other Contract Form
- Additional information about the contracting approach

D. Submitters need to briefly describe the risk assumption and equitable risk allocation.

How did this benefit the project? (200 words)

E. Briefly describe the risk mitigation and the strategy utilized. How did this benefit the project?

F. Submitters must describe what awards and incentives were employed. Explain when and how they were shared among team members (if applicable). (200 words)

#### 2. Schedule and Cost Performance

A. Submitters need to complete the table below:

	Contracted	Actual	Comment
Start date			
Completion date			
Project cost	\$	\$	

B. Submitters must describe any special or unusual challenges involved in meeting the schedule. Explain any scope changes required. (300 words)

C. Submitters must describe any changes that impacted cost or scope (specify which were owner-directed changes). Please be specific, noting how the changes impacted one or more of these items. If there were no changes, write N/A. (300 words)

D. Submitters must describe the approach and methods that were employed to facilitate and manage the “design to budget” throughout the design phase of the project. (300 words)

E. Cost Alignment — Describe the methods that were employed to establish and maintain alignment between the design schedule and the construction schedule throughout the design and construction phase. (300 words)

### 3. Design-Build Best Practices

This section is used to highlight the successful use of DBIA design-build best practices that start during the owner’s procurement decision-making process and span through project execution. The submitter will need to show how everyone from the owner to the subcontractors understands the process, the expectations and fully engages in collaboration as outlined in DBIA’s Design-Build Done Right Best Practices, “Universally Applicable Best Practices Applying to Any Project Type, in Any Market Sector, of Any Size.” For reference, visit the Resources section of [www.dbia.org](http://www.dbia.org) to access the best practice documents and the Design-Build Manual of Practice to learn more. If relevant, submitters may also cite the newly released Federal, Transportation or Water/Wastewater Best Practices documents, also available in the Resources section of DBIA.org.

A. The submitter will need to provide an overview of the design-build best practices applied to the project from the RFQ/RFP stage through the post-award phases of design and construction (Design Development, Construction Documents, construction and commissioning). (300 words)

B. Discuss how information was shared across the team and how stakeholders were engaged throughout the process. (300 words)

### C. Excellence in Design (25 points)

This section serves to demonstrate how design-build delivery enables projects to achieve design excellence. The submitter will need to demonstrate how design-build delivery harnesses innovation and creativity aimed at memorable design solutions that exceed an owner’s vision and defined functional requirements. “Design” could relate to aesthetics (architecture), process (engineering) or both.

1. Submitters must describe how the functional design/internal design contribute to operational efficiency, user comfort and function, productivity/business value; and building systems integration. (500 words)
2. If applicable, submitters need to explain how the project embodies many though not necessarily all of the following characteristics that contribute to the enhancement of the built environment: • Memorable • Inspirational • Sustainable • Innovative • Holistic Awareness • State of the Art • Contextual Response • Ambitious. (500 words)
3. If applicable, describe how the innovative process in the technical proposal phase and design phase resulted in many, though not necessarily all, of the following characteristics that contribute to the enhancement of the infrastructure project: • Innovation in Design and Construction • Advanced Technology • Respect for the Environment • Sustainable Solutions • Effective Use of Visualizations • Community Acceptance • Value • Public Safety. (500 words)
4. Design and Quality Approach
  - A. Submitters must describe how they provided the owner with “best value for dollar spent.” Provide specific examples of “value adding” elements or factors that you/your team brought to the project. These may be quantitative or qualitative in nature. (500 words)
  - B. Submitters need to describe the quality assurance/quality control process used on the project and how it was implemented across the design and construction phases. (500 words)
5. BIM and Sustainability (if applicable)
  - A. Submitters must explain if Building Information Modeling (BIM) or other model-based design technology/systems (i.e., 3D/4D modeling, Open Roads, AutoCAD, visualization, etc.) was used on the project, for what element and at what stage of the work was it used? (200 words)

B. What Virtual Design and Construction (VDC) deliverables, if any, did the owner require and how did you meet these needs? (200 words)

6. Submitters must describe how design-build played a role in achieving or exceeding the owner's sustainability requirements (if applicable). (150 words)

7. If applicable, please list any certifications the project received related to sustainability (e.g., LEED Platinum).

#### **D. Teaming Performance (25 points)**

Successful execution of design-build is based upon relationships built upon trust, transparency and team integration. This section provides an opportunity to highlight how individuals are not only competent in their specific areas of responsibility, but they also understand the design-build process and that success is directly dependent upon the ability of the entire team to work together collaboratively.

1. Submitters must describe how and why you selected your teaming partners on the project and at what point they were brought on board. (200 words)

2. Submitters need to explain what methods or approaches were employed to engage and interact "as one team" collaboratively throughout the design AND construction phases of the project. Discuss specifically how the team's leadership and their leadership qualities contributed to this collaboration. (300 words)

3. Submitters must describe how the owner, various client stakeholders and end users were engaged as part of the team throughout the design and decision making process. (200 words)

4. The submitter must, in their own words, talk about teaming philosophy — the mission beyond the bricks and mortar. Provide a joint statement from the designer, contractor and owner. Discuss how you came together. This statement should be created by the team involved in the commitment, process and design of this project. (200 words)

5. Submitters must briefly describe your greatest challenge as a team and briefly describe how it was solved. (200 words)

#### **E. Photos and Visual Information (10 points\*)**

Submitters need to provide seven to 10 high-resolution photos (300dpi) of color project photos. Photos should print to at least 5.5 x 7 in. Photo credit and captions should be provided either on the photo or as a separate sheet. Please include two digitized copies of the photos on a CD/flash drive for use in presentations during the Awards Banquet. Submitters can provide the following additional visuals: Locator Map, Site Plan or Renderings, Drawings: Floor plan(s); elevations (4); sections. Videos of the project are not required, but DBIA Florida Region welcomes them if you would like to include them on your CD/flash drive.

\* The Owner Letter and Organization Chart will be included in the calculation of this sections points.

#### **F. Design-Build Credential Holders (5 points)**

Submitters must list members of the design-build team who hold a DBIA™ or Assoc. DBIA™ credential. Please include team members representing the owner, design-builder, contractors, architect, engineer, etc. DBIA will verify that those listed are in good standing.

**ENTRY FEE** – All entries must include a non-refundable entry fee check made payable to Design-Build Institute of America Florida Region based on the fee structure provided on page 3.

**WAIVER/DISCLOSURE AGREEMENT** (please check box, sign form and turn in with submission)  
Submitter is responsible for obtaining the rights from photographer to transfer photos to DBIA without restrictions. Ownership of a physical photo is not sufficient. Photographers normally retain the copyright of photos, so the submitter should ensure that they have permission for DBIA to use without limitations. Any liability for copyright violation shall be borne solely on the submitter. If a photo credit is required, include the information with the image files. DBIA reserves the right to publish the images online, in print and in various DBIA presentations about design-build. On behalf of the submitting company I verify that the above conditions have been met. I understand that the contents of this entry become the property of DBIA and will not be returned. DBIA shall have the right to make all text and photos available for publication without compensation, real or implied, and without claim by nominees against the jury, DBIA or its staff or individual DBIA members. All information provided in this application is true and accurate to the best of my knowledge and I understand that DBIA will be verifying its accuracy.

Signature

Printed Name

Date